

(Pages : 4)

M – 2695



Reg. No. :

Name :

Second Semester B.B.A. Degree Examination, December 2021

Career Related First Degree Programme under CBCSS

Group 2(b)

Core Course

BM 1242 : HUMAN RESOURCE MANAGEMENT

(2020 Admission Regular)

Time : 3 Hours

Max. Marks : 80

SECTION – A

Answer **all** questions in one or two sentences each. Each question carries 1 mark :

1. What do you mean by Dismissal?
2. Define Human Resource Policy.
3. Define Personnel Management.
4. What is Job Design?
5. What is Suspension?
6. What is Exit Interview?
7. What is Motivation?
8. Define the term performance Appraisal Management.
9. What is Recruitment?
10. What is TQM?

(10 × 1 = 10 Marks)

P.T.O.

SECTION - B

Answer **any eight** questions in not exceeding **one paragraph**. Each question carries **2 marks**.

11. What do you mean by Job Rotation?
12. What is Layoff?
13. What is Bonus?
14. What is Coaching?
15. What is Living Wage?
16. What is meant by On-the-Job Training?
17. What is meant by Job Analysis?
18. Why Job evaluation is done?
19. What is Labour Welfare?
20. What is Benchmarking?
21. What is Just in Time Technique?
22. What is Retrenchment?
23. Define MNC.
24. What is vestibule Training?
25. What is Standing Orders?
26. What is Orientation?

(8 × 2 = 16 Marks)

SECTION – C

Answer **any six** questions in not exceeding **one page** each. Each question carries **4** marks.

27. What is a Promotion?
28. Discuss the changing trends in human resource management.
29. Discuss various factors affecting human resource planning.
30. Discuss the internal and external sources of recruitment.
31. What are the types of Appraisals?
32. What is job analysis? Explain its importance.
33. Explain the steps in MBO.
34. What are the objectives of Performance Appraisal.
35. What are the steps used for selecting a Candidate?
36. Write short notes on the following :
 - (a) TQM
 - (b) Quality Circles
37. Discuss the factors affecting recruitment.
38. What is the process of Manpower planning?

(6 × 4 = 24 Marks)

SECTION – D

Answer **any two** questions in not exceeding **four page** each. Each question carries **15 marks**.

39. Explain the managerial function of human resource management.
40. Explain the scope of personnel management.
41. What are the role of a HR Manager?
42. Explain the methods of job evaluation with its merits and demerits.
43. Discuss the various types of interviews.
44. Explain the factors influencing wages and salaries.

(2 × 15 = 30 Marks)

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M – 2690



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Name :

Second Semester B.B.A. Degree Examination, December 2021.

Career Related First Degree Programme under CBCSS

Group 2(b) – Core Course

BM 1242 – HUMAN RESOURCE MANAGEMENT

(2017 – 2019 Admission)

Time : 3 Hours

Max. Marks : 80

SECTION – A

Answer **all** questions. Each question carries **1** mark.

1. What is personal Management?
2. What is HRP?
3. What do you mean by Selection?
4. What do you mean by Employee Development?
5. What do you mean by Compensation?
6. What is 'Wage'?
7. Explain Fringe benefit.
8. What is Team building?
9. What is Employee absenteeism?
10. Explain Quality Circle.

(10 × 1 = 10 Marks)

SECTION – B

II. Answer **any eight** questions. Each question carries **2** marks.

11. What is Simulated training?
12. What is meant by BARS?
13. What is Job Rotation?
14. What do you mean by 'On the Job Training'?
15. Define Performance Analysis.
16. What is Work sampling Technique?
17. What is Expectancy chart?
18. What do you mean by Internship?
19. What is Succession planning?
20. What do you mean by Induction?
21. What you mean by Job analysis?
22. What is Collective bargaining?

(8 × 2 = 16 Marks)

SECTION – C

III. Answer **any six** questions. Each question carries **4** marks.

23. Explain the Significance of HRM.
24. Briefly detail the functions of HRM.
25. Describe the Importance of HRP.

26. What are the objectives of Management Development?
27. Briefly explain the Methods of Training.
28. Differentiate Job analysis and Job description.
29. Explain various Compensation to employees.
30. Explain the concept of QWL.
31. What are the Objectives of Performance Appraisal?

(6 × 4 = 24 Marks)

SECTION – D

IV. Answer **any two** questions. Each question carries **15** marks.

32. Describe the sources of recruitment. Differentiate selection and recruitment.
33. Define HRM. Explain its steps and scope.
34. What is Performance Appraisal? Describe the process of Performance Appraisal.
35. What do you mean by workers participation? Explain the need of workers participation in Management.

(2 × 15 = 30 Marks)