EXAM REGULATIONS

Attendance
The minimum number of hours of lectures, seminars or practical's which astudent shall be required to attend for eligibility to appear at the end semester examination shallnot be less than 75% of the total number of lectures, seminars or practical sessions.

Evaluation
There shall be Continuous Evaluation (CE) and End Semester Evaluation (ESE) for each course. CE is based on specific components viz., attendance, tests, assignments and seminars. The CE shall be for 20 marks and ESE shall be for 80 marks. The marks of each component of CE shall be:

Attendance   5
Assignment / Seminar   5
Test paper   10

The teacher shall define the expected quality of an assignment in terms of structure, content,presentation etc. and inform the same to the students. Due weight may given for punctuality insubmission. Seminar shall be graded in terms of structure, content, presentation, interaction etc.
The allotment of marks for attendance shall be as follows.

Attendance less than 51% - 0 mark

51 % - 60 % - 1 mark
61 % - 70% - 2 marks
71 % - 80% - 3 marks
81 % - 90 % - 4 marks
91% and above – 5 marks

Assignments / Seminars
Each student shall be required to do one assignment or one seminar for each course. The seminars shall be organized by the teacher/ teachers in charge of CE and the same shall be assessedby a group of teachers including the teacher/ teachers in charge of that course.

Tests
For each course there shall be at least one class test during a semester in CE.Valued answer scripts shall be made available to the students for perusal within10 days from thedate of the test.

End Semester Evaluation (ESE)
End Semester Evaluation (ESE) of all courses in all semesters shall be conducted by the University. The duration of examination of all courses shall be 3 hours. In the case of the practical courses in Computer Application, the duration of the examination shall be 3 hours for theory and 2 hours for practical examination.

Evaluation of Project
The report of the project shall be submitted to the Department in duplicate before the completion of the sixth semester. There shall be no CE for project work. A Board of two examiners appointed by the University shall evaluate the report of the project work. The viva-voce based on the project report shall be conducted individually. The maximum marks for evaluation of the project shall be 100, distributed among the following components of project evaluation.

(i)Statement of the Problem and significance of the study – 10
(ii) Objectives of the study – 5

(iii) Methodology - 15
(iv)Knowledge in Computer language/package used - 15
(v)Presentation of the report including format – 15
(vi)Findings and Suggestions – 10
 (vii)Bibliography - 5
(viii) Viva-voce - 25

<u>**Promotion to Higher Semesters**</u>
    Students who complete the semester by securing the minimum required attendance and by registering for the End Semester Examination of each semester conducted by the University alone shall be promoted to the next higher semester.
    <u>**General Structure for the Career Related First Degree Programme in Commerce with Computer Application**</u>.

Sem No	Courses	Instructio nal Hours Per Week	Cred its	Uty Exam Duration (Hours)	Evaluation		Total credits
					Inter nal	**End Semester Exam**	
Semester-I	Language Course I (English I)	3	2	3	20%	80%	19
	Core Course I	5	4	3	20%	80%	
	Foundati on Course I	4	3	3	20%	80%	
	Core Course II	4	3	3	20%	80%	
	Core Course III	5	4	3	20%	80%	
	Complementary Course I	4	3	3	20%	80%	

Semester-II	Language Course I (English II)	2	2	3	20%	80%	20
	Foundation Course-II	4	3	3	20%	80%	
	Core Course IV	5	4	3	20%	80%	
	Core Course V	5	4	3	20%	80%	
	Core Course VI	4	4	3	20%	80%	
	Complementary Course II	4	3	3	20%	80%	

Semester-III	Core Course VII	4	4	3	20%	80%	21
	Core Course VIII	4	4	3	20%	80%	
	Core Course IX	4	4	3	20%	80%	
	Core Course X	4	4	3	20%	80%	
	Core Course XI	5	4	3	20%	80%	
	Complementary Course III	4	4	3	20%	80%	

Semister-IV	Core Course XII	5	4	3	20%	80%	21
	Core Course XIII	4	4	3	20%	80%	
	Core Course XIV	4	4	3	20%	80%	
	Core Course XV	4	4	3	20%	80%	
	Core Course XVI	4	4	3	20%	80%	
	Complementary Course IV	4	4	3	20%	80%	

Semister-V	Core Course XI	4	4	3	20%	80%	18
	Core Course XII	5	4	3	20%	80%	
	Core Course XIII	5	4	3	20%	80%	
	Open Course I	3	2	3	20%	80%	
	Elective Course III	5	4	3	20%	80%	
	Project	3	-	-	20%	80%	

Semister-VI	Core Course XIV	4	4	3	20%	80%		22
	Core Course XV	5	4	3	20%	80%		
	Core Course XVI	3	2	3	20%	80%		
	Open Course II	3	2	3	20%	80%		
	Elective Course IV	5	4	3	20%	80%		
	Project	3	4	-	- 100			

Notes:

Computer application **1**hour per week shall be for theory and **4** hours per week shall be for practical. Practical records shall be prepared, duly certified by the teacher concerned and countersigned by the head of the department of commerce shall be produced at the time of practical examination and viva voce. Of the 4 credits given to each of the computer application course in the Third, Fourth, fifth and sixth semesters, 2 credits shall be for theory and 2 credits shall be for practical. The maximum Marks for evaluation of the practical examination shall be 80, distributed among the following components of evaluation:

Output of the Practical = 50 + Practical Record =15 + Viva-voce = 15